

Person Specification – ASSOCIATE STAFF

Lunchtime Supervisor

FACTORS	ESSENTIAL	DESIRABLE
Knowledge and Experience	Recent experience of working with children or young people	<ul style="list-style-type: none"> - Experience of lunchtime supervisory role or experience of working with children in a school environment - Experience of actively initiating and promoting play activities with children - Successful completion of relevant training course e.g first aid, hygiene etc - Experience of working effectively as a member of a team
Skills and Qualifications	<ul style="list-style-type: none"> - Effective communication skills and good literacy skills - Communicate clearly with staff and children. - Ability to work effectively as a part of a team. - Ability to motivate and positively interact with children. - Ability to engage children in cooperative play - Ability to settle disputes between children calmly and fairly. - React calmly and appropriately in an emergency, with the health and safety of both pupils and staff a prime concern. - Ability to supervise and organise pupils during the dining hall and during lunchtime play. - Able to promote the safe and appropriate use of play equipment through example and guidance - Ability to maintain confidentiality - Ability to show initiative and apply effective strategies to deal with situations which may arise in school 	<ul style="list-style-type: none"> - Play leader skills and / or experience - First Aid qualification - Up to date safeguarding qualification - Knowledge of different playground games and activities
Personal Qualities	<ul style="list-style-type: none"> - Able to promote and maintain relationships with children and staff - Good communication skills - Ability to work under the direction of the class teacher / SLT - Well organised - Enthusiastic team approach - Ability to relate to a wide range of people – children and adults - Ability to set targets, meet deadlines and to work under pressure - Ability to promote the child-centred ethos within the schools. 	<p>Adaptable and versatile approach</p> <p>Ability to organise others</p> <p>Creative</p> <p>Ability to show initiative</p> <p>Flexibility</p>
Commitment	<p>Should have a commitment to:</p> <ul style="list-style-type: none"> - all children at Woden - continuing the process of raising standards - maintaining high expectations and helping children of all abilities to reach their full potential - working in a multicultural Trust with a genuine commitment to equal opportunities, - involving parents in the life of the school 	